

**NORTH CAROLINA ANGUS
AUXILIARY ASSOCIATIONS
BY-LAWS**

ARTICLE I – Name

The name of the organization shall be the North Carolina Angus Auxiliary

ARTICLE II – Object

The object of the Auxiliary shall be to have women interested in the welfare of the Angus breed meet together for educational, promotional, social and other functions appropriate to this organization. It shall be a nonprofit organization.

ARTICLE III – Members

Section 1 – Members

There shall be two categories – active or honorary.

Section 2 – Active members are women who are willing to uphold the purpose of The organization and pay their annual dues in advance to the Treasurer.

Section 3 – Honorary members may be any person who has rendered distinguished service to the organization or to the Angus breed and has been recommended by the Executive Board and elected by the membership at the Annual Meeting. Honorary members may attend all meetings of the organization, shall be exempt from paying dues, and cannot hold office or vote unless they are also active members.

ARTICLE IV – Officers

Section 1 – Officers

Shall be elected by active members in attendance at the Annual Meeting. The election will be by simple majority.

Section 2 - President

- a. Shall preside at all meeting of the organization, and Executive Board.**
- b. Appoint Standing Committees.**
- c. Appoint Special Committees as needed.**
- d. Shall be an ex-officio member of all committees except the Nominating Committee.
Shall see that all committees function as they should.**
- e. Appoint members to fill vacancies in the elective offices with approval of the Executive Board.**
- f. She shall become the Advisor to the Executive Board at the expiration of her term.**
- g. She shall appoint an audit committee annually.**

Section 3 - President -Elect

- a. She shall automatically become the next President
- b. Serve in the absence of the President.
- c. Perform such duties as the President may assign to her.
- d. Program Chair Mid Year function

Section 4 – Secretary

- a. Keep an accurate record of the minutes of the Annual Meeting, all Board Meetings, and special meetings. A copy of all meetings shall be sent to all members of the Executive Committee and the Historian.
- b. Cooperate with the President in arranging the Order of Business for all meetings of the Auxiliary.
- c. Prepare and present an Annual Report at the Annual and Regular Meetings.
- d. Shall receive and file all reports, meetings and Annual reports of the officers and Committees.

Section 5 - Treasurer

- a. Keep an accurate record of all Monies of the Auxiliary.
- b. Receive, deposit, and disburse money as provided and directed by the Executive Committee.
- c. Have the accounts audited at the close of the Fiscal Year: and, after paying all outstanding bills after the Annual Meeting, turn over the records to her successor within thirty (30) days after election.

ARTICLE V – Meetings

Section 1 - Annual Meeting

The Annual Meeting of the North Carolina Angus Auxiliary shall be held at the time and place of the Annual Meeting of The North Carolina Angus Association.

Section 2 – Special Meetings

Special meetings shall be called by the President or by members of the Executive Committee.

ARTICLE VI – Executive Board

Section 1 – Executive Committee

- a. The elected officers and the immediate Past President for the Executive Committee.
- b. They shall have the authority to transact business requiring immediate attention between meetings.

Section 2 – Committee Chairman

Chairmen of all State Committees or in her absence, a member of that Committee) will be a member of the Executive Board.

Section 3 – Executive Board

- a. Only members of the Executive Board shall have the right to introduce a motion or to vote at Executive Board meetings.**
- b. Any member in attendance shall have the right of discussion.**

ARTICLE VII – Standing Committees

There shall be the following Standing Committees and in addition such other committees as deemed necessary to carry out the work of the Auxiliary.

Section 1 – Membership Committee

- a. Should consist of a Chairman and appointed members.**
- b. Shall consider, advise, and act upon ways of building and maintaining membership.**
- c. Shall recruit new members at State Angus functions.**

Section 2 – Ways and Means Committee

- a. Shall be in charge of fund raising for the Auxiliary.**
- b. Study and advise on methods of raising funds.**
- c. Shall turn all Monies over to the Treasurer at acceptable times.**

Section 3 – By-Laws/Historian Committee

- a. Charter year – Make recommendations to the Executive Board for Proposed By-Laws for the Auxiliary.**
- b. Prepare and make available updated copies of the By-Laws of the North Carolina Angus Auxiliary for all members.**
- c. Send Copy of Proposed By-Laws to the American Angus Auxiliary for review to prevent conflict with existing national rules.**
- d. Review adopted By-Laws and recommend changes when necessary.**
- e. Shall keep an Auxiliary Scrapbook of programs, news clippings, pictures and any important events pertaining to the organization.**
- f. The Scrapbook shall contain an accurate list of State Officers and a copy of the Annual Report of each State Committee.**

Section 4 – Awards and Scholarships Committee

- a. In charge of any award given by the Auxiliary.**
- b. Shall conduct the Annual Scholarship Contest, forwarding the Top State boy and girl to the American Angus Auxiliary for National Scholarship Contest.**
- c. Shall assist the NC Junior Angus Association with the Sanders' Scholarship.**
- d. The Executive Secretary of the NC Angus Association shall be an ex-officio member of this committee.**

Section 5 – Publicity Committee

- a. Will correlate and publicize news items from the Executive Board, and all activities of the Auxiliary, submitting news to Angus Topics, Angus Journal, Cattle Connections, and NCAA Newsletters
- b. Cooperate with the Communications Director of the NC Angus Association to publicize the activities of the Auxiliary.
- c. Keep Web page current and up-to-date, Tom Zone, web master.

ARTICLE VIII – Nominations and Elections

Section 1 – Nomination Committee

- a. Shall consist of past president, chairperson and 2 members appointed by the President of the Auxiliary.
- b. Shall nominate a slate of officers, with their prior consent, to be presented for election at the Annual Meeting.
- c. Election shall be by majority of those present at the time of the election.

ARTICLE IX – Dues and Fiscal Year

Section 1 – Fiscal Year

- a. The fiscal year of the North Carolina Angus Auxiliary shall be from January 1 to December 31.
- b. The books of the Treasurer shall close on December 31.

Section 2 – Dues

- a. Dues to be determined by the Executive Board.
- b. Members of the North Carolina Angus Auxiliary will be encouraged to join the American Angus Auxiliary.
- c. Membership year: Nov. 1 – October 31st.

ARTICLE X – Finances

Section 1 – Funds

- a. Funds of the North Carolina Angus Auxiliary shall be used for the necessary operating expenses and constructive work benefiting the North Carolina Angus cattle industry.
- b. Should the purpose of the North Carolina Angus Auxiliary be terminated for any reason, the balance remaining in these funds shall be turned over to the North Carolina Angus Association to be used for the same purpose as originally intended.

ARTICLE XI – Quorum

Section 1 – Meetings

- a. A quorum for the annual, regular and special meetings shall be a majority of the voting members present.

Section 2 – Executive Board

- a. **A quorum of the Executive Board shall consist of a majority of the committee members present**

ARTICLE XII – Parliamentary Authority

Robert’s Rules of Order Revised shall be the guide on all points not contained in these By-Laws.

ARTICLE XIII – Amendments

Section 1 – When

- a. **These By-Laws may be amended at the Annual meeting by two-thirds (2/3) vote of the members present, provided notice of the proposed amendments(s) was published in the announcement of the Annual Meeting mailed not less than thirty (30) days prior to the Annual Meeting.**

Section 2 – How

- a. **A proposed amendment must be presented to the membership for adoption**